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2004-2005 - AgLEC Undergraduate Curriculum Committee Meeting Minutes

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Lloyd C
Bell/AgLEC/IANR/UNEBR
11/14/2004 02:32 PM

Patricia J. Fairchild/AgLEC/IANR/UNEBR@University of
To Nebraska, Linda D Moody/AgLEC/IANR/UNEBR@University
of Nebraska, Dann
cc
bcc
Subject ALEC undergraduate meeting

Hello everyone,

As usual, our monthly meeting will "lead-off" the series of meetings leading up to the Faculty meeting this Friday. The agenda for the meeting is as follows: Review of previous meeting minutes (included later in this email); Recruitment report from Mickey; Report from Linda Moody addressing the proposed ALEC minor which includes ALEC 397 (Pepsi) and 397 (Chancellors Leadership class), and an update on the ALEC 237, Emerging Leaders, course proposal revision to CEHS; Report from J Barbuto regarding Extension minor proposal (i.e. create ALEC 330, 3 hr course, 12 hr minor, collaborate with K. Lodi); and update from Susan Fritz on ALEC 134/135 delivery to NCTA in fall of 2005. As of this time, I have received no new business items. If you have such items, please submit them to me by Wednesday.

Minutes from the previous meeting: Minutes approved as reported. A documented recruitment report from Mickey Wilson was distributed. It including: planned visit to NCTA (10/22/04), 'Employment Opportunities' flyer sent to printer, and overview of transfer student number at NW Missouri State (20 fall semester).

Old business included: Ag Ed Leadership Option advising worksheet was reviewed. Report regarding proposed leadership minor from Student Involvement was postponed to November meeting. Susan Fritz reported on a proposed ALEC 134/135 delivery to NCTA for fall 2005. Susan also reported on the Jones Scholars program inclusion of ALEC 102 as a program component. A short discussion addressed the CASNR faculty forum to be held in the afternoon addressing the enrollment short-fall for the College.

Meeting was adjourned at 9:05.

AgLEC Undergraduate Curriculum Committee November Meeting

Minutes from the October meeting:

Minutes approved as reported. A documented recruitment report from Mickey Wilson was distributed. It including: planned visit to NCTA (10/22/04), 'Employment Opportunities' flyer sent to printer, and overview of transfer student number at NW Missouri State (20 fall semester).

Old business included: Ag Ed Leadership Option advising worksheet was reviewed. Report regarding proposed leadership minor from Student Involvement was postponed to November meeting. Susan Fritz reported on a proposed ALEC 134/135 delivery to NCTA for fall 2005. Susan also reported on the Jones Scholars program inclusion of ALEC 102 as a program component. A short discussion addressed the CASNR faculty forum to be held in the afternoon addressing the enrollment short-fall for the College.

Meeting was adjourned at 9:05.

November 19, 2004 Agenda:

Review of previous meeting minutes

Old Business:

Recruitment report from Mickey

Report from Linda Moody addressing the proposed ALEC minor which includes ALEC 397 (Pepsi) and 397 (Chancellors Leadership class), and an update on the ALEC 237, Emerging Leaders, course proposal revision to CEHS

Report from J Barbuto regarding Extension minor proposal (i.e. create ALEC 330, 3 hr course, 12 hr minor, collaborate with K. Lodi)

Update from Susan Fritz on ALEC 134/135 delivery to NCTA in fall of 2005.

New Business:

Addition of ALEC as a CBA minor

December 3, 2004

MEMORANDUM

To: ALEC Undergraduate Curriculum Committee members
From: Lloyd Bell, Chairman

Re: November meeting minutes

Meeting called to order at 8 am, November 19, 2004 in Ag Hall 302 conference room.
Committee members present: Linda Moody, Jay Barbuto, Dann Husmann, Patricia Fairchild, Lloyd Bell as well as ex-officio members: Susan Fritz and Dick Fleming.

Minutes from previous meeting approved as written.

Mickey Wilson reported on undergraduate recruitment activities and successes.

Linda Moody advised committee members of the interest UNL Student Involvement personnel have in achieving equivalency between ALEC 237/327 and ALEC 202 in order to be counted in the minor program. Chris Baack will be in contact with leadership faculty to discuss that potential.

Jay Barbuto reported his intent to have an extension minor proposal distributed to committee members for their review by December 3, and their discussion and potential approval action at the December 10 committee meeting.

Susan Fritz reported on the plans for delivery of ALEC 134/135 to NCTA in fall 2005. All that remains to be determined is date and time of delivery.

Dann Husmann will pursue the necessary approval process for CBA recognition of the ALEC leadership minor and be prepared to report at the committee's December meeting.

Other items to be pursued: METRO urban teaching option and promotional flyer to match ALEC leadership major to law school.

Meeting adjourned.

Lloyd C
Bell/AgLEC/IANR/UNEBr
01/11/2005 10:29 AM

Patricia J. Fairchild/AgLEC/IANR/UNEBr@University of
To Nebraska, John E Barbuto
Jr/AgLEC/IANR/UNEBr@University of Nebraska, Dann
cc
bcc
Subject January Undergraduate Committee Mtg

Hello everyone,

The Undergraduate committee will meet Friday morning at 8 until 9, AgHall 311 classroom.

Thus far, agenda items include: Nomination of ALEC undergraduate women for the Graduate Women in Science February Forum, and Discussion of the MKTG 341 requirement in the leadership option. If you have other items, please forward them to me.

The minutes from the December meeting were as follows:

Meeting called to order, 8 am, room 302 AgHall. Members present: Barbuto, Husmann, Moody, Bell, and Fairchild. Ex-officio members present: Fleming and Fritz.

Minutes of November meeting read and approved.

Mickey Wilson provided a recruitment update. The Big Red Road Show was discussed. Husmann will attend Omaha event, February 13, and Bell will attend Scottsbluff, March 19th. The undergraduate scholarship program was discussed.

Jay Barbuto presented a new course proposal of ALEC 330, Principles of Cooperative Extension Education. The proposed syllabus and other supporting materials were distributed and discussed. Course approval was moved by Moody and seconded by Husmann. The motion was approved by consensus. Next, Jay Barbuto presented an extension education minor proposal. The 12 hr minor was proposed as: Required course work, ALEC 302, 330, and 433; elective choice of either ALEC 305 or 412. Through discussion and "friendly" amendment the proposal was changed to include 12 hrs of required course being ALEC 302, 330, 305, and 412 as well as the minimum requirement of 200 hrs. supervised experience in extension education. Approval as amended was made by Moody and seconded by Husmann. Motion approved by consensus. Both proposals were forwarded to the full faculty meeting for consideration.

Susan Fritz reported denial by the College of Arts & Sciences of the request for recognition of the Environmental Education Minor.

Dann Husmann reported that a request of the CBA to consider recognition of the ALEC leadership option received an invitation to meet with their academic planning committee. Fritz, Husmann, and Barbuto will pursue a February meeting in response to the invitation.

A leadership conference opportunity at the US Naval Academy was reported by Susan Fritz. The conference opportunity is for leadership option undergraduate students to attend accompanied by Dr. Wheeler. Undergraduates recommended by the committee were: Sarah Anderson, Ann Barnett, Andt Osten, and Jill Klepper. Additional nominees were to be sent to Dann Husmann.

Meeting adjourned at 9 am.

AgLEC Undergraduate Curriculum Committee
February Meeting Minutes

Meeting called to order at 8 pm by Chairman Bell. Members in attendance: Linda Moody, Patricia Fairchild, Jay Barbuto, Dann Husmann. Ex-officio members: Susan Fritz and Dick Fleming.

Discussion on the Animal Science Leadership Academy postponed until March meeting.

Jay Barbuto reported that the Extension course proposal has been approved by CASNR curriculum. He will provide Susan Fritz with the extension minor proposal that was to follow.

Significant discussion was pursued regarding ALEC 494, the Senior Seminar, for leadership option majors. It was decided that the larger issue of formalizing a program format for the leadership option should be discussed during full faculty meeting. Such discussion can be pursued during the business item of Lecturer position during the February faculty meeting.

A memo from Family and Consumer Science was distributed as an informational piece expressing their interest in exploring a leadership minor.

The draft proposal for the Hospitality, Restaurant & Tourism Management major was distributed to members. Susan Fritz provided an explanation & rationale for the major emerging from CASNR. She further explained that AgLEC had been asked to submit the proposal to the CASNR Curriculum committee. After discussion and recommendation of adding ALEC 305 to the list of ALEC courses contained in the major, the proposal was moved for approval by Husmann and seconded by Moody. The motion with the ALEC recommendation was approved unanimously.

Dann Husmann reported that D'vee, in CBA, will request that the CBA management group review the ALEC proposal for CBA recognition of the ALEC leadership minor for CBA students.

Meeting adjourned at 9 am.

Next meeting, March 11th.

**ALEC Undergraduate Curriculum Committee
April Meeting**

Agenda:

Minutes from last meeting
Recruitment coordinator update

- Old Business: (1) ✓ Any update on CBA recognition of ALEC leadership minor,
(2) ✓ Update on submission of ALEC ³²⁷~~327~~, Emerging Leaders, course modification request (change in course number to '327') to CASNR Curriculum Committee.
(3) Amended request from Jan Kaufman for letter of approval supporting the consideration of ALEC 337/EDPS 337 (crosslisting) as an Area C Essential Studies course.

New Business:

- (1) "Point person," for the Environmental Education minor, *Dan*
(2) NCTA/ALEC A to B agreement for Leadership option,
(3) Biennial assessment report for Higher Learning Commission/North Central Assn. (HLC/NCA)
(4) Policy on incompletes for on-line courses (Beth Baldwin) *grad. student*

March ALEC Undergraduate Curriculum Committee Meeting Minutes.

Meeting called to order with members: Barbuto, Bell, Husmann, and Fairchild present as well as ex-officio members Fritz and Fleming.

It was reported that the extension minor had been approved by the CASNR Curriculum Committee contingent on the UNL Curriculum Committee approval of ALEC 330. *approved*

There had been no further communication from CBA on recognition of ALEC leadership minor.

Discussion was conducted on the subject of graduation hour requirement reduction (128 to 120). Consensus to wait and see the outcome of the proposal under consideration by the CASNR Curriculum Committee.

It was confirmed that CASNR Curriculum approval is required of the new cross listed course designation number 327 for Emerging Leaders.

Lloyd C
Bell/AgLEC/IANR/UNEBR
04/15/2005 10:18 AM

To Dann Husmann/AgLEC/IANR/UNEBR@University of
Nebraska, John E Barbuto
Jr/AgLEC/IANR/UNEBR@University of Nebraska, Susan M
cc
bcc
Subject April ALEC UCC Meeting Minutes

The ALEC Undergraduate Curriculum Committee met this morning, April 15th, in the department conference room. Members present were: Bell, and Husmann. Ex-officio members present were: Fritz and Fleming.

Minutes from the March meeting were distributed and approved.

A paper report on recruitment from Micky Wilson was distributed and discussed. It was noted that Lloyd Cuda, admitted student from Schuyler, is presently intending to attend NW Missouri State. A visit to him will be made next Tuesday by either Bell or Moody. Among other discussion items, it was suggested to offer him at least a \$500 scholarship. Next, the success of the CDE Inservice activities was discussed and their potential as a CASNR recruitment activity. It was suggested that, upon appointment, the new College Relations Coordinator be advised of this activity and its potential.

Under old business, it was reported that through student advisement it has been conveyed that the ALEC Leadership Communications minor will not be recognized by CBA. Another item from old business, was follow-up communication from Jan Kauffman regarding EDPS 337 crosslisting with ALEC. Through discussion, it was determined that EDPS 237 (cross listed with ALEC237) may be the course Jan is actually wanting to address. That being the possibility it was recommended that a syllabus for EDPS 237 be requested for review. Bell will request the syllabus from Kauffman. It was reported by Husmann, that the course ALEC 330 has received UCC approval. That being the case, it was suggested that Jay Barbuto oversee a brochure development promoting the minor.

Under new business, the need was presented of having some faculty person in charge of the environmental education minor. This responsibility had been served by Jerry Parsons. It was suggested and agreed that since Dan Wheeler is assuming the teaching responsibility for ALEC 410, Environmental Leadership, that he be asked to assume this responsibility. It was noted that there have been few undergraduates completing this minor - only 2 since its creation.

Susan presented an ALEC/NCTA A to B agreement for the leadership option, and requested committee approval to proceed with discussions on its development with NCTA faculty member, Jill Koslowski. That approval was provided.